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*Present*

# ***Training Expo 2010***

A collaborative effort of the  
Arizona Workforce Connection,  
The Arizona Private School Association  
and participating training providers  
from the Arizona Heat website.

**October 5, 2010**

8am to 5pm

**Desert Willow Conference Center  
4340 E. Cotton Center Blvd.  
Phoenix, AZ 85040**



ARIZONA  
PRIVATE  
SCHOOL  
ASSOCIATION

***Training  
Expo 2010***  
***October 5, 2010***



***Back by Popular Demand!***  
***And with Something New***

***Training Expo 2010*** showcases a variety of interesting and relevant workshops and training programs approved on Arizona's Eligible Training Provider List (ETPL), (<http://www.azed.gov/arizonaheat/>). Partner agencies in Arizona's workforce system, employers, high school teachers & counselors and other stakeholders will find a wide range of workshops specifically intended for those who provide training and for those who refer One-Stop customers to training services.

***Training Expo 2010*** offers training providers the opportunity to showcase their training programs; offers attendees from a variety of agencies the chance to explore training opportunities around the state; and offers EVERYONE the opportunity to meet in person at...

***Training Expo 2010***  
***Desert Willow Conference Center***  
***4340 E. Cotton Blvd.***  
***Phoenix, AZ 85040***  
***602-431-0001***

***Training Expo 2010 offers something for everyone!***

Check us out!

**THERE IS NO COST TO ATTEND BUT REGISTRATION IS MANDATORY**



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Exhibitors Fee is \$400 per booth  
Further information is included in this package.

**TENATIVE AGENDA**

***The Conference schedule is from  
8:00am to 4:30pm***

**Lunch with a Guest Speaker**

|                   |  |
|-------------------|--|
| 7:30 – 8:30 am    | Registration / Continental Breakfast / Visit with Exhibitors |
| 8:30 – 9:15 am    | Opening Session  |
| 9:15 – 10:15 am   | 4 Concurrent Workshops                                       |
| 10:15 – 10:45 am  | Check out the Exhibits, Raffles, and Refreshments!           |
| 10:45– 11:45am    | 4 Concurrent Workshops                                       |
| 11:45am – 12:00pm | Visit with Exhibitors  |
| 12:00 – 1:45 pm   | Lunch – Guest Speaker  |
| 2:00 – 3:00 pm    | 4 Concurrent Workshops                                       |
| 3:00 – 3:30 pm    | Check out the Exhibits, Raffles, and Refreshments!           |
| 3:30 – 4:30 pm    | 4 Concurrent Workshops                                       |
| 4:30-             | Event Over   |



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## **Suggested Workshop Session Topics**

- ***Occupational Demand Industry Panel-Open discussion with panel members from demand industries.***
- ***Stress/Overcoming Burnout-***
- ***Best Practices for Schools Working with Workforce Agencies – a Panel Discussion***
- ***Job Placement-How to find that new career***
- ***Scholarship and Financial Aid 101***
- ***Retention, it takes a village-***
- ***Customer Service and Dealing with Difficult Customers***
- ***Career Pathways***

***Temperatures of meeting rooms vary. To insure your comfort, dress in layered clothing.***



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## **Registration for Attendees**

Although there is **no registration fee** to attend, **registration is required** in order to provide the conference center with accurate numbers for food/beverage service.

### **1) Registration Deadline:            September 1, 2010**

- **Please complete separate registration form for each attendee.**
- **Registrations** must be received online by **September 1, 2010.**
- We cannot accept phone-in registrations. **Online registrations only, please.**
- **Registration is required.** Sorry, registrations **WILL NOT** be accepted **at the door.**
- If you have registered and are unable to attend, please **cancel with us in order to make room for others** who may be on a waiting list. (602-254-5199)
- This event is held for supervisors, case managers, counselors and career guidance specialists with local workforce investment areas and other workforce professionals.  
If you are not affiliated nor do business with any of the categories above, your registration cannot be accepted!

### **2) Register online at <http://www.apsaexpo.org>**

**AUXILIARY AIDS AND SERVICES FOR INDIVIDUALS WITH DISABILITIES ARE AVAILABLE UPON REQUEST.  
PLEASE CONTACT: Debbie Rivera at 602.254.5199 or [apsa@arizonapsa.org](mailto:apsa@arizonapsa.org) AS SOON AS POSSIBLE.**



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## **Registration for Exhibitors/Booths**

*\* Don't forget to complete an Attendee Registration form to register each individual.  
There is no cost to register attendees, but registration is required.*

**1) Exhibitor/Booth Registration Deadline: September 1, 2010 - Fees due by September 15, 2010**

- **Booth Registrations** must be received by **September 1, 2010**. Space is limited, register early.
- We cannot accept phone-in registrations. **Online registrations only, please.**
- **Registration is required** prior to the event. Sorry, **no registrations** will be accepted **at the door**.
- Booth cancellations must be received in writing (by fax, mail or email) by **September 1, 2010**, in order to obtain a refund. All no-shows will be responsible for the entire booth fee.

**2) Register online at <http://www.apsaexpo.org>**

**3) Exhibitor:**

- Standard Booth \$400.00 (6 foot table), 2 chairs. Please advise in your registration if electricity is needed.

Please bring a raffle item (\$25 minimum value)

**4) Payment Options:**

- Check. (Payable to: Arizona Private School Association)
- Visa / Mastercard / AMX. Contact Debbie Rivera at (602) 254-5199

**5) Mail check to:**

Arizona Private School Association  
7776 S. Pointe Parkway West, Suite 110  
Phoenix, Arizona 85044  
Telephone: (602) 254-5199  
Fax: (602) 254-5073 e-mail: [apsa@arizonapsa.org](mailto:apsa@arizonapsa.org)

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